

Accident and Incident Policy

The safety of your child is paramount and I will take every precaution I can to protect them from hurting themselves. However, sometimes accidents do happen and I have written the following procedure on how I will deal with such a situation:

- I will comfort the child and reassure them.
- I will assess the extent of their injury and if necessary call for medical support/ambulance.
- I will carry out any necessary First Aid and that I am fully trained to do so.
- I will make an assessment on when it is best to contact you. For accidents (not requiring medical intervention) I will inform you when you arrive to collect your child. For accidents requiring medical intervention (that I am not trained to deliver) I will contact you as soon as reasonably practical. If necessary I may ask you to return to care for your child or meet me at the hospital.

After every accident (however minor) I will:

- Complete a report on the accident in my accident book.
- Ask you to sign the report and provide you with a copy.

I also take action on incidents occurring but required no intervention, but highlighted as risk. I will re-evaluate the environment/activities undertaken in light of the incident and make changes to reduce the risk of any further incidents.

If the incident requires medical treatment I will:

- Inform Ofsted (Under standard 14:3 Children's Act regulation, I will inform Ofsted of any significant events.)
- Inform my insurance company.
- Ensure I take appropriate advice to make a safe environment for the children I care for.

It is important that you keep me informed of the condition of your child following an accident if you have sought medical advice.