

## Medicine Policy

I am happy to give your child non-prescribed medication, such as Calpol (Child's paracetamol solution) or Nurofen (Child's ibuprofen solution), teething gel etc, but only if you have signed a parental permission form for me to do so.

This permission form will be reviewed periodically to ensure that there are no changes, for example a child may no longer be able to take some medication or may need an additional form. The dosages I will administer will be in accordance with the manufactures instructions, unless I have a letter from your General Practitioner prescribing a different dose.

Even though you may have signed a form, unless in an emergency, I may still contact you by telephone to check that I can administer this medication. This is to protect your child, you and myself. For this reason you should ensure that I have a means of contacting a parent during the minded hours. **To prevent unnecessary suffering to your child I expect to be able to speak with you within half an hour of leaving a message for you to contact me.** If I am unable to contact you then I may need to seek medical attention directly, for example take your child to hospital. It is vital that you inform me of any medication you may have given your child before they arrive into my care. I need to know what medicine they have had, the dose and time given.

I will ensure that all medication given to me will be stored correctly and I will check that it is still within its expiry date,

If your child has a self-held medication please obtain an additional one for me to be kept at my home.

If your child has acute allergies and carries/needs an epipen, I am trained to administer these. I would ask that an additional epipen is obtained so that it can be kept at my home,

If your child needs to take medication prescribed by a doctor, please discuss this with me. I will need you to sign an additional permission form. In some cases a child on antibiotics may be asked not to attend for 2-3 days in case they react to the medication and to prevent the spread of an infection to others.

All medicine given to me to administer must be in its original bottle/container and not decanted. It must have the manufacturers guidelines on it and if a prescription medication the details from the Doctor/pharmacy.

I will record all medication administered in my book and request a parental signature at the end of each day.